

INFORMATION – GA ČR 2025

Standard projects

LA grants (Austria, Croatia, Germany, Luxembourg, Poland, Slovenia, Switzerland, USA)

International projects (Korea, Taiwan)

15/02/2024

Prepared by the Dean's Office of the Faculty of Science on the material of Zdenka Žampachová
(Rectorate, Research Office)

GA ČR has announced calls for proposals for the Standard projects, EXPRO, JUNIOR STAR, PIF, International and Lead Agency projects. Below is an overview of the basic parameters of Standard projects, International projects and LA grants. **Changes are highlighted in red.**

1 IMPORTANT DATES

Standard projects, International projects, LA grants (GA ČR in the role of „Lead“ agency)	
Call announcement	09/02/2024
Deadline for project submission	03/04/2024 Deadline of Faculty of Science: 2/4/2024 till 12:00
Deadline for submission to MU Research Ethics Committee (contact: Blanka Jančková)	Please, send the request as soon as possible, at the latest until 04/03/2024; 6 PM
Results of the evaluation	29/11/2024 (Int., LA – after agreement with foreign agencies)
Beginning of the project	01/01/2025 (LA grants according to chart below)
Project duration	2 - 3 years (Korea/2, Taiwan/3, USA/3)
PERSONNEL COSTS - send a list of planned persons in the proposal to the HR manager	13/03/2024 - Deadline of Faculty of Science
GRIS – complete part B (Funds in detail, breakdown of Funds + justification of Costs)	20/03/2024 - Deadline of Faculty of Science
ISEP - deadline for starting an electronic approval and for the declaration for cofinancing	27/03/2024 - Deadline of Faculty of Science

LA grants, GA ČR in the role of „Lead“ agency				
Partner organization	Call announcement by GA ČR	Submission deadline	Estimated starting date	Estimated date of results
Croatia	23/02/2024	03/04/2024	01/01/2025	12/2024
Luxembourg	09/02/2024	03/04/2024	01/01/2025	12/2024
Germany	09/02/2024	03/04/2024	01/04/2025, 01/07/2025	12/2024
Poland	09/02/2024	03/04/2024	01/01/2025	12/2024
Austria	09/02/2024	03/04/2024	01/04/2025, 01/07/2025	12/2024
Slovenia	09/02/2024	03/04/2024	01/04/2025	12/2024
Switzerland	09/02/2024	03/04/2024	01/04/2025	12/2024
USA	„Lead“ only foreign US agency	-	-	-
International bilateral projects				

Partner organization	Call announcement		Submission deadline		Estimated starting date	Estimated date of results
	Foreign org.	GA ČR	Foreign org.	GA ČR		
Korea	03/04/2024	09/02/2024	30/06/2024	03/04/2024	01/01/2025	12/2024
Taiwan	09/02/2024	09/02/2024	03/04/2024	03/04/2024	01/01/2025	12/2024
LA grants, foreign agency in the role of „Lead“ agency						
Partner organization	Call announcement by GA ČR		Submission deadline		Estimated starting date	Estimated date of results
			Foreign org.	GA ČR		
Luxembourg	03/01/2024		17/04/2024	max. 7 days after the submission to the respective foreign agency	01/01/2025	autumn 2024
Germany	continuous		continuous		more terms	continuous
Poland	15. 9. 2023		15. 12. 2023		01/01/2025	July 2024
Austria	continuous		continuous		more terms	continuous
Slovenia	winter 2024		winter 2024		10/2025	autumn 2025
Switzerland	continuous		03/04/2024, 01/10/2024		01/01/2025, 01/07/2025	autumn 2024 spring 2025
USA	continuous		continuous		more terms	continuous

2 INSTRUCTIONS FROM DEAN'S OFFICE FACULTY OF SCIENCE

ALL OF THE BELOW APPLIES EVEN IF THE FACULTY OF SCIENCE TAKES THE ROLE OF CO-PROPOSER.

2.1 CREATION OF A PROJECT PROPOSAL

- ISEP – project proposal must be created in ISEP. (Project Proposal Editor - GAČR Investor - Program Framework “GA – Standard projects”, “GC – International projects” nebo “GF – LA grants”
- GRIS - in the GRIS application, it is necessary to add the account **“GACRSCIMUNI”** in the “Users” in the **Project editor role**.

2.2 FACULTY CONTROL

- **Proposals must be submitted in GRIS no later than Wednesday 20/03/2024** - faculty control follows. Then the applicants will be invited to generate a FINAL PDF. The FINAL PDF needs to be send to gacr@sci.muni.cz **no later than 02/04/2024 at 12:00.**
- Inserting the proposal means that **part B** - breakdown of financial items and justification of financial items (material + personnel costs) is filled in. Project description (part C1) can be inserted later.
- **Generated pdf - must not be renamed.**
- **It is NECESSARY to create a project proposal also in ISEP.** The proposal will be approved electronically in ISEP. To do this, you first need to insert the project proposal into documents (Documents tab), select **“Project proposal (including attachments)”** as the document type. Then start the electronic approval of the Evidence Sheet (Pruvodka in Czech) - Approval tab. The Evidence Sheet must be fully approved before the final project proposal can be sent via data mailbox. If the final project proposal is not yet available, it is possible to insert a **draft in which the budget will be final and agreed.**

2.3 INVESTMENT

- Acquisition of investments is possible only if the director of the institute agrees with the cofinancing.
- Prior to the submission of the proposal, it will be necessary to give evidence of **the Affidavit of the Director of the Institute on co-financing of investments**, which is set out in [Annex 1a](#). Send the filled out Affidavit form by email (it will be submitted for electronic approval) to the relevant project economist of the institute at which the project is submitted **no later than Wednesday 27/03/2024** (see the contact persons below)
- In the case of investment planning, please consult in advance your intention with Petra Rozíková, rozikova@sci.muni.cz; tel: 549 49 5291

2.4 PERSONNEL COSTS

- When planning personnel costs, please follow the [Methodology for planning personnel costs](#).
- Until **Wednesday 13/3/2024**, send the list of persons you plan to include in your project proposal to the relevant personnel officer of the institute at which the project is submitted (see contact persons below). You will be sent the salary range you can plan for each staff member.
- Wage levies - 34.8%
- Levies from the Agreement to complete a job and the Agreement to perform work - 33.8%
- **In case of necessity of co-financing of personnel costs, it will be necessary to give evidence the Affidavit of the Director of the Institute on co-financing of non-investments** ([Annex No. 1b](#)). Send the filled out Affidavit form by email (it will be submitted for electronic approval) to the relevant project economist of the institute at which the project is submitted **no later than Wednesday 27/03/2024** (see the contact persons below)

2.5 OTHER CONDITIONS

- **Do not insert not allowed attachments.**
- Basic Identification Data must be provided **in Part A** - The Researcher ID, Scopus Author ID or ORCID. You can find a presentation with instructions on how to create these identifiers (Researcher ID and ORCID) [here](#). Scopus ID is an identifier that is assigned to the author, if he has a publication in the SCOPUS database, otherwise it cannot be created.
- [MU Gender Equality Plan](#) - reference to the existing gender equality plan is a mandatory part of section A - Basic Identification Data. Insert only the link in the appropriate field in GRIS, not the entire document as an attachment (this would be an unallowed attachment).

2.6 CONTACT PERSONS

Economists:

Ing. Iveta Svobodová; iveta.svobodova@sci.muni.cz, 549 49 8183, 771 273 449
(institutes: 4010, 3050, 4070, 5040)

Ing. Tereza Johnová; johnova@sci.muni.cz, 549 49 3873, 733 614 433
(institutes: 1010, 2020, 2030, 2040, 5010, 5030)

Ing. Jitka Kosinová, jitkak@sci.muni.cz, 549 49 3702, 773 251 776
(institutes: 4020, 3010, 6000)

Personalists:

Mgr. Jana Šváblová, svabova@sci.muni.cz, 549 49 8572, 771 291 804

(institutes: 2030, 4020, 5010)

Ing. Marie Švancarová, svancarova@sci.muni.cz, 549 49 6263, 771 291 813

(institutes: 1010, 3010, 4070, 5030, 6000)

Ing. Eva Žufanová, evazufan@sci.muni.cz, 549 49 3437, 604 919 243

(ú institutes: 3050, 4010)

Ing. Lenka Poláková, lenka.polakova@sci.muni.cz, 549 49 7112, 771 274 252

(institutes: 2020, 2040)

Factual control and dispatch

Ing. Martin Hovorka, hovorka@sci.muni.cz, 549 49 1412, 770 158 553

Investment

Petra Rozíková; rozikova@sci.muni.cz; 549 49 5291

2.7 ATTACHEMENTS and LINKS:

1. The Affidavit of the Director of the Institute on co-financing of investments ([Annex 1a](#)) and of non-investments ([Annex No. 1b](#))
2. [Methodology for the planning of personnel costs](#)
3. [Guidelines of the Research Ethics Committee](#) for GACR 2025
4. [Internal statistics on the evaluation panels](#), including an indication of the panelists' strengths or criticisms. This document is to be used especially for the preparation of project proposals, so that you can more easily avoid any unnecessary mistakes.
5. [Practical information for applicants from the GACR](#)
6. Offer to insert text in section C1, point (f) "[Human Resources and Gender](#)" in [Horizon Europe and GACR](#) (The offer represents the maximum usable version. The text can be individually shortened/edited for your own use; "[Data Management](#)" for [GACR proposals](#) (The offer represents the maximum usable version. The text can be individually shortened/edited for your own use.)
7. [MU Gender Equality Plan](#)

3 DOCUMENTATION AND SEMINARS

English versions of tender documentations and other relevant documents are published [here](#).

The main contact persons are colleagues in grant office departments at individual faculties/institutes, methodological support is provided by [Zdenka Žampachová](#) at the Rectorate Grant Office.

The tender documentation and other documents on the competition are available on the [MU document server](#) and on the [R&D Projects Sharepoint](#).

Seminars with the President of GA ČR (in Czech) will be held in **Prague February 23rd, 2024** and in **Brno March 6th, 2024**, registration [here](#). **Internal MU seminar for researchers** (in English) will be held in **February 27th, 2024**, registration [here](#).

4 CALL INFORMATION

The Calls are open to project proposals within all disciplines and topics of basic research (except for cooperation with USA, where [supported areas are defined](#) – Artificial Intelligence, Nanotechnology Plasma Science and Cybersecurity).

One person can apply a max. of 3 proposals in all Calls with project start in 2025 ([all possible options](#)):

1. one project proposal as
 - POSTDOC INDIVIDUAL FELLOWSHIP applicant **OR**
 - JUNIOR STAR applicant **OR**
 - applicant/co-applicant of EXPRO
2. one project proposal as applicant in all other Calls (Standard Call, International Call, LA grants Calls)
3. one project proposal as co-applicant in all other Calls (Standard Call, International Call, LA grants Calls)

In case of success in all Calls, one person may participate only in:

1. POSTDOC INDIVIDUAL FELLOWSHIP project, **OR**
2. JUNIOR STAR project, **OR**
3. EXPRO project, **OR**
4. max. 2 projects that were submitted in Standard Call, International Call, LA grants Calls (one as applicant, one as co-applicant)

In case of not following the rules above, all projects of the applicant/co-applicant can be excluded from the evaluation!

If the applicant withdraws from the Call or withdraws from the LA grant evaluation before submitting another project proposal that would cause concurrence of projects, the project proposal will be treated as if it had never been submitted - so it will not count towards the limit. LA project proposals that have been disqualified from evaluation for formal reasons by GA ČR and disqualified from evaluation by foreign agency will not count towards the limit of project proposals submitted in 2024.

4.1 APPLICANTS ELIGIBILITY

MU eligibility (will be provided by the Rector's Office)

4.2 PROJECT PROPOSAL

The proposal of Czech part has to be filled and submitted to GA CR via [GRIS](#) application. **The project proposal must be filled in English, unless specified otherwise!**

[Video-instructions](#) for filling the GRIS application will be published soon (including English subtitles). Selection of panel/panels – [specialization of individual panels](#) (**technical sciences**; physical sciences; **medical and biological sciences**; social sciences and humanities; agriculture and biological-environmental sciences).

Link to [MU Gender Plan for 2022 – 2024](#).

LA grants - bilateral or trilateral project proposals (except for cooperation with the USA – only bilateral cooperation is allowed). Foreign applicants must also submit a proposal to their agency.

Annexes/Calls	Standard projects	International projects	LA grants (CSF in the role of „Lead“ agency)	LA grants (CSF in the role of PO)
C1 (scientific part) , in PDF, 11 points font, single spacing	max. 10 pages (max. 6 MB)	max. 10 pages (max. 6 MB)	max. 15 pages (max. 6 MB)	copy of the foreign proposal
Copy of foreign proposal	-	YES (after foreign deadline)	-	must be added as annex in C1
CV of the Applicant (co-applicant), in PDF, 11 points font, single spacing	max. 2 pages (max. 1MB)	max. 2 pages (max. 1MB)	max. 2 pages (max. 1MB)	max. 2 pages (max. 1MB)
CV of the Foreign Applicant	-	YES, no limits	YES, no limits	-
Copies of the special permission	only if necessary	only if necessary	only if necessary	only if necessary
List of the institutions outside the Czech Republic to which it would be inappropriate to send the proposal for evaluation, with an explanation	optional	optional	optional	-
Identification of the proposed supplier/supplier's (preliminary price if the project requires investments exceeds CZK 250ths. and/or the supply/supplies and the total value of purchases from the single supplier exceeds CZK 750ths. throughout the project duration)	only if necessary	only if necessary	only if necessary	only if necessary
Letter of Intent (LoI)	optional	optional (not LoI of the foreign partner involved in proposal)	optional (not LoI of the foreign partner involved in proposal)	-

C1 part (scientific part), part C1 has to contain (detailed information - page 18-19 of Standard grants, 21-22 of International and LA grants of the tender documentations): summary of the current state of the art; aims; methods; timeline; if relevant, description of the possible differences is needed, such as gender etc.; identification of the risks to the achievement of the project results, including the intensity of such risks, their probability, and ways to minimize the risks; description, reasoning and justification of the necessity of international cooperation; in case of involvement co-applicant, justification is necessary; equipment of the workplace; promoting of principles of responsible research and innovation; a brief description of the research data to be generated, used, and stored, how these data will be handled (an update shall be provided with each Interim Report and Final Report); **Data Management Plan must be submitted no later than during the first Interim report!**; brief description of the potential benefits of the project and possible future application potential; a brief plan of how the project results will be communicated to their potential users and the public; description of the team including their working capacity; references

- **LA Grants - (with GA ČR as “Lead” agency)**; part C1 must contain a precise justification of both parts of the budget (Czech and foreign)

- **International projects and LA grants** – it is necessary to describe and justify the necessity and benefits of the cooperation; the existing and planned cooperation of the applicant with the foreign partner

D1 CV of the applicant (CV co-applicant if relevant); a brief structured professional CV with a list of activities for the last 5 years in the field that will be the subject of the project proposal.

4.3 PROJECT RESULTS

Definition of types of outputs (according to tender documentation Annex 7 for Standard and International Calls, Annex 4 for LA grants):

- **Jimp** - an original/review article in a peer-reviewed journal which is included in the Web of Science database and tagged as "Article", "Review", or "Letter"; Only articles published in journals with a non-zero impact factor registered in the WoS Core Collection database may be considered Jimp outputs.
- **Jsc** - original / review article in a scientific periodical which is included in the Scopus database with the tag "Article", "Review", or "Letter"; **Jost** - original / review article in a scientific periodical which does not fit in any of the two foregoing groups, and which meets the general requirements for an article in a scientific periodical.
- **Monograph**
- **Chapter in a monograph**
- **Article in proceedings** registered in the Scopus database or in the Web of Science Conference Proceedings Citation Index.

5 SPECIFIC CALL INFORMATION

The content of a project proposal involving the applicant or co-applicant in other projects is different from the submitted project proposal. The proposed scope of work will allow the applicant or co-applicant to implement all their projects.

By submitting a proposal, the applicant confirms that he / she has not received, does not accept and will not receive support from another provider for another project with the same or similar issues.

Indication of an incorrect birth number (for foreigners the date of birth) is a reason to exclude the project proposal from the public tender.

The project proposal must not have an identical name with another proposal submitted by the same applicant or with a project that has already been solved or completed.

The beneficiary undertakes to ensure that the time spent at the beneficiary's workplace corresponds to an investigator's workload.

If PI, co-PI or a member of the research team is found to have violated the Code of Ethics during the project or in the last 5 years prior to the year of the competition announcement, the GA CR may exclude the project proposal or terminate the contract.

International projects and LA grants - the foreign researcher must not have an employment relationship in the Czech Republic for the duration of the project!

5.1 ELIGIBLE COST

Personnel costs – recommended workload at least 0,2 FTE for applicant, 0,1 FTE for co-applicant; limit for gross wage **CZK 65 000/month/1FTE**; Agreements on work (DPP and DPČ in Czech) max. CZK 400/hour;

Employment of the PI (in exceptional circumstances) must be established no later than 4 months from the project start.

Investment costs (limited up to 10% of the personnel costs and material costs, excluded indirect costs);

Material costs - material costs, travel costs, costs for other services and non-material costs, patent and license payments; low-value tangible assets may be acquired up to CZK 80,000 under the category of material costs;

Indirect costs - **max 20 %** of personnel costs and material costs (excluded indirect costs).

5.2 PROJECT EVALUATION

Project proposals are to be evaluated according to following criteria (more detailed in tender documentation):

- **Originality and quality** (scientific importance; prospects of the project; international cooperation and expected benefits; aims; proposed deliverables; concept; methodology; timeline)
- **Research expertise of the applicant** (co-applicant/s) and other researchers
- **Feasibility of the project** regarding to technical and institutional facilities (takes into account the promotion of the principles of responsible research and innovation, including strategic tools for developing human potential and improving working conditions)

International projects will be evaluated by both agencies (by GA ČR and by foreign agency).

LA projects will be evaluated only by GA CR or only by foreign agency, researcher can choose which agency will be the “Lead”. (Each participating partner agency shall have the right of veto, i.e. to decide that the project selected by the Lead Agency shall not receive funding (e.g. due to the lack of funding available).

5.3 IMPLEMENTATION - CHANGES

If the definition of the types of the results changes during the project implementation, the results shall be assessed according to tender documentation published to the Call in the year in which the results are evaluated.

Changes in the workload of the PI not exceeding 20% shall be treated separately and shall be not counted towards the limit of other researchers.

Any increase, or decrease in the Principal Investigator's workload up to 20% of PI's capacity approved in the Agreement can be done without a request.

Data Management Plan (DMP) must be submitted no later than during the first Interim Report. DMP must be updated regularly, as needed, and has to submit it regularly as part of the Interim and Final Reports, including information on the availability and dissemination of the research results and research data. The updated research data management plan shall be included in the Interim and Final Reports. The research data management plan shall include, as a minimum, information on: what kind of research data will be generated, processed or collected within the project; what methods and principles of data management will be used; whether and how the data will be shared, published and/or disclosed, and, where appropriate, an explanation of why the research data cannot be disseminated or disclosed; and how the data will be stored during the project and preserved after the project.

5.4 INTERNAL PROCESSES AT MU

Project support in grant office departments at individual faculties/institutes has to be contacted as soon as possible about your intention to submit a project proposal.

Check with your project support staff about internal deadlines for submission of the project (especially to check the project budget).

Submit the project proposal in INET - part of [ISEP](#) (Investor GA ČR - programme: EXPRO; JUNIOR STAR; LA grants; International projects; PIF; Standard projects).

Before the end of the competition period, the project proposal must be uploaded to the documents folder in ISEP and electronically approved.

5.5 RESEARCH ETHICS COMMITTEE – INTERNAL PROCESSES AT MU

If the nature of the research requires an ethics committee review (information [here](#)), complete the "Ethics" tab in the ISEP and provide the necessary documents as instructed till Monday March 4th, 2024, 6pm.