**INFORMATION - GACR 2022**

**POSTDOC INDIVIDUAL FELLOWSHIP**

**Incoming/Outgoing**

**JUNIOR STAR**

**Zdenka Žampachová + Dean´s Office FoS**

# IMPORTANT DATES

|  |  |
| --- | --- |
| Call announcement | 10/03/2021 |
| **Deadline for project** **submission**  | **22/04/2021, DDL FoS 21/04/2021 12 PM (noon)** |
| Deadline for submission to MU Research Ethics Committee ([Mgr. Blanka Jančeková, Ph.D.)](https://www.muni.cz/lide/184692-blanka-jancekova)  | **Please, send the request to the Research Ethics Committee as soon as possible, at the latest until 23/03/2021; 6 PM** |
| Results of the evaluation | To December 6th, 2021 (PIF) To December 6th, 2021 (JUNIOR STAR) |
| Beginning of the project | 01/01/2022, at the latest 01/10/2022 (PIF)01/01/2022 (JUNIOR STAR) |
| Project duration | 3 years (PIF)5 years (JUNIOR STAR) |
| Budget limits | Limit is not specified (PIF)Max. CZK 25 million |

# DOCUMENTATION

The Czech and English versions of the POSTDOC INDIVIDUAL FELLOWSHIP ([Incoming](https://gacr.cz/vyhlaseni-verejne-souteze-PIF-incoming-2022/), [Outgoing](https://gacr.cz/vyhlaseni-verejne-souteze-pif-outcoming-2022/)) and [JUNIOR STAR](https://gacr.cz/vyhlaseni-verejne-souteze-junior-star-2022/) documentations are published on the [www.gacr.cz](http://www.gacr.cz).

Call documentation and other documents for these calls are available on the [MU Portal](https://portal.muni.cz/vyzkum/vyzkumne-projekty/narodni-projekty/grantova-agentura-ceske-republiky/ga-cr-2022).

# CALL INFORMATION

The Calls are open to project proposals within all disciplines and topics of basic research.

**POSTDOC INDIVIDUAL FELLOWSHIP Incoming** – applicants should be outstanding researchers in the early stages of their careers, with long-term experience abroad in basic research, who will be given the opportunity to carry out his/her own scientific intent at an institution in the Czech Republic for the entire duration of the project, i.e. 3 years (a minimum of 2 of the last 3 years as a doctoral student abroad or employment with a scientific institution abroad, or those two combined, shall be deemed long-term experience abroad).

In addition, **the applicant must meet the condition that he/she received his or her Ph.D. degree** (or its equivalent) **no more than 4 years before September 30, 2021**. (The project proposal may already be submitted before the applicant´s Ph.D. defence, and the applicant must add the affidavit to the project proposal and send the certificate to GA ČR before October 10, 2021).

**POSTDOC INDIVIDUAL FELLOWSHIP Outgoing** – applicant should be an outstanding researcher in his/her early career with an institution in the Czech Republic and **must meet the condition that he /she received his/her Ph.D. degree** (or its equivalent) **no more than 4 years before September 30, 2021**. (Project proposal may already be submitted before the applicant´s Ph.D. defence and the applicant must add an affidavit to the project proposal no later than the beginning of the project). **The expected duration of the Fellowship is 730 days** **abroad** (minimum 670 days abroad). The fellowship must take place at one institution only. The launch date of the project must match the first day of the fellowship abroad. After the completion of the fellowship abroad, **the applicant must continue to carry out the project at the institution of the beneficiary for a minimum of 365 days**.

**JUNIOR STAR** - **aims at scientists at the beginning of their career to establish an independent group**. **The condition of the excellent junior researcher is limited up to 8 years (exactly it means till 30th September 2021) after the Ph.D. title** or its equivalent **was granted**. The project applicant can be researcher before the term of the defence of Ph.D. (the project proposal may already be submitted before the applicant´s Ph.D. defence, and the applicant must add the affidavit to the project proposal and send the certificate to GA ČR before October 10, 2021).

The Applicant must already have substantial international experience. The following may be accepted as substantial international experience: a Ph.D. completed abroad, or a long-term research mission at an institution abroad within the Applicant’s Ph.D. programme or after the completion thereof, or multiple short-term research missions at an international institution (or institutions), or cooperation with authors abroad which has culminated in joint publications. The applicant must at the same time be an author of prestigious international journals or to achieve another comparable result to prove his/her excellence.

*The Investigator of the POSTDOC INDIVIDUAL FELLOWSHIP may not be the Investigator, co-investigator or any other participant involved in any role in any other project funded by GA CR. Throughout his/her involvement in the POSTDOC INDIVIDUAL FELLOWSHIP, the Investigator may not participate as applicant or co-applicant in any other tender or Call made by GA CR, except for proposals submitted in the final year of the Project.*

***A single person can apply (within all Calls with the beginning of the projects in 2022) for:***

*- one POSTDOC INDIVIDUAL FELLOWSHIP project proposal* ***OR*** *one JUNIOR STAR project proposal,* ***and***

*- one project proposal as applicant* ***and*** *for one project proposal as co-applicant in all other Calls (Standard Call, International Call, LA grants Calls)*

***In case of success in all Calls, the applicant may participate only in:***

1. *POSTDOC INDIVIDUAL FELLOWHIP project,* ***OR***
2. *JUNIOR STAR project,* ***OR***
3. *Max. 2 projects that were submitted in Standard Call, International Call, LA grants Calls (one as applicant, one as co-applicant)*

## APPLICANTS ELIGIBILITY

- MU eligibility (will be provided by the Rector's Office)

## PROJECT PROPOSAL OF CZECH PART

The proposal of Czech part has to be filled and submitted to GA CR via [GRIS](https://cas.gris.cz/cas/login?service=https%3A%2F%2Fwww.gris.cz%2Fapex%2Ff%3Fp%3D103) application.

Attachments:

|  |  |  |  |
| --- | --- | --- | --- |
| **Attachments/Scheme** | **PIF Incoming** | **PIF Outgoing** | **JUNIOR STAR** |
| **C1 (scientific part)** has predefined structure (more details in tender documentation page 16) | in English language, in pdf. format, max. 6 MB (max. 10 pages) | in English language, in pdf. format, max. 6 MB (max. 10 pages) | in English language, in pdf. format, max. 6 MB (max. 15 pages) |
| **CV of the applicant** | in English language, in pdf. format, max. 1MB (max. 2 pages) | in English language, in pdf. format, max. 1MB (max. 2 pages) | in English language, in pdf. format, max. 1MB (max. 2 pages) |
| **Scan of the certificate of the completion of a Ph.D. programme** | Scan of the diploma or an affidavit of a defence reasonably expected to be completed by September 30, 2021 | Scan of the diploma or an affidavit of a defence reasonably expected to be completed by September 30, 2021 | Scan of the diploma or an affidavit of a defence reasonably expected to be completed by September 30, 2021 |
| **Specific permit (e.g. GMO, ethics)** | Only if necessary | Only if necessary | Only if necessary |
| List of the institutions outside the Czech Republic to which it would be inappropriate to send the project proposal for evaluation, including an explanation | Not required, it depends on the applicant | Not required, it depends on the applicant | Not required, it depends on the applicant |
| **Identification of the proposed supplier, nature of the supplier´s performance, and the preliminary price**(more details in the tender documentation pages 19 for PIC Incoming; pages 20 for PIC Outgoing and JUNIOR STAR) | if the project proposalrequires a supply/ supplies from a single supplier, and the total value of purchases from the single supplier exceeds CZK 500,000 throughout the duration of the project | if the project proposalrequires a supply/ supplies from a single supplier, and the total value of purchases from the single supplier exceeds CZK 500,000 throughout the duration of the project | if the project proposalrequires the acquisition of long- term assets the value of which exceeds CZK 100,000 and/or the supply/supplies from a single supplier, and the total value of purchases from the single supplier exceeds CZK 500,000 throughout the duration of the project |
| **Letter of Intent** | -(this Annex is not allowed) | Expression of support to the fellowship within the project executed bythe host institution’s authorised representative, explicitly stating the duration of the fellowship, and the title of the project (template in the tender documentation, Annex 10) | Letter of Intent verifying the international cooperation or a commitment to perform the necessary work at an institution abroad. |
| Copies of documents evidencing substantial international cooperation | -(this Annex is not allowed) | -(this Annex is not allowed) | Copies of documents evidencing substantial international cooperation |

The MU [Research Ethics Committee](https://www.muni.cz/o-univerzite/fakulty-a-pracoviste/rady-a-komise/eticka-komise-pro-vyzkum/aktuality) will assess the project proposals for these Calls. The applications are to be submitted through [ISEP](https://inet.muni.cz/app/proj/navrh_find) where is necessary to upload the official request (template can be found [here](https://www.muni.cz/o-univerzite/fakulty-a-pracoviste/rady-a-komise/eticka-komise-pro-vyzkum/dokumenty)).

# SPECIFIC CALL INFORMATION

## PROJECT COSTS

- eligible costs:

* Personnel costs

POSTDOC INDIVIDUAL FELLOWSHIP (Incoming/Outgoing) - no co-applicants are allowed and it is assumed that the applicant will work exclusively for this project. If needed, technicians and master students can be part of the project team.

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| --- | --- | --- | --- |
| **Personnel costs/scheme** | **PIF Incoming** | **PIF Outgoing** | **JUNIOR STAR** |
| **Applicant (workload)** | min. 0,7 FTE(max. CZK 60 ths. /month/1FTE) | min. 0,7 FTE(max. CZK 60 ths. /month/1FTE);max. CZK 25 ths. /month/1FTE during the fellowship abroad)  | min. 0,5 FTE(gross wage limit is not set) |
| **Co-workers** (except technicians and administrative workers, Bc. And Mater students) | -(not allowed to be a part of the team) | -(not allowed to be a part of the team) | min. 0,5 FTE(gross wage limit is not set) |
| **Technicians and Master students** | Can be involved in the project (limit for the workload is not set;max. CZK 35 ths. /month/1FTE) | Can be involved in the project only in the period of the applicant´s stay in the workplace in the Czech Republic (limit for the workload is not set;max. CZK 35 ths. /month/1FTE) | Can be involved, (gross wage limit and workload limit are not set) |
| **Agreement on work** (DDP, DPČ in Czech) | max. CZK 400/h | max. CZK 400/h | limit max. 7 % of the total budget for personnel costs |

* Investment costs - **not allowed in POSTDOC INDIVIDUAL FELLOWSHIP** projects; **allowed in JUNIOR STAR** projects (max. 20% from personnel costs and material costs, excluding indirect costs)
* Material costs - material costs, travel costs, costs for other services and non-material costs, patent and license payments; **low-value tangible assets may be acquired up to CZK 80,000**

**POSTDOC INDIVIDUAL FELLOWSHIP Outgoing**

* **material costs shall be excluded from eligible costs during the fellowship abroad**
* **costs to cover the investigator´s increased costs of living abroad** – the employer shall set the base to calculate the increased costs of living between 25% and 52% of the employee´s salary. However only the lower limit can be paid from the grant. If the investigator is joined during his stay abroad by another individual or individuals (a spouse, partner, dependent minor…), the eligible costs may also include an increased allowance in the amount of 5% to 20%, only the lower limit can be paid from grant again (more detailed on page 24 of the tender documentation).
* Indirect costs - **max 20 %** of personnel costs and material costs (excluded indirect costs);

**POSTDOC INDIVIDUAL FELLOWSHIP Outgoing - max 20** % of personnel costs and material costs (excluded indirect costs and excluded the costs to cover the investigator´s increased costs of living abroad)

## PROJECT EVALUATION

Project proposals are to be evaluated according to following criteria:

* **Originality and quality**
	+ Focus area of the project (new concept and/or approaches, the extent to which the project proposal is “high risk/high gain”)
	+ Proposed approach (feasibility)
	+ Type of expected project outputs
	+ International experience
	+ **(within POSTDOC INDIVIDUAL FELLOWSHIP Outgoing** – there will be evaluated also the quality of the host institution abroad)
	+ **(within JUNIOR STAR** – there will be evaluated also the quality of the independent team concept where the specific characteristics of the Project so require and international cooperation)
* **Competence and qualifications of the applicant to carry out the project**
* **(within POSTDOC INDIVIDUAL FELLOWSHIP Incoming/Outgoing - Creative contributions in the Investigator’s scientific field**, taking into account his/her research and experimental development results will be also evaluated)
* **Feasibility of the project regarding to technical and institutional resources** (including the strategic tools of human potential development, and the improvements of the organization’s working conditions, the existence of a plan for the development of gender equity and/or measures to improve gender equity within HR Awards, etc.)

## INTERNAL PROCESSES AT MU

- the Dean's office has to be contacted as soon as possible about your intention to submit a project proposal

- the project proposal has to be filled in ISEP - investor GACR - program “JUNIOR STAR”, “POSTDOC INDIVIDUAL FELLOWSHIP” (sub-programme “Incoming” or “Outgoing”)

- the project proposal has to be uploaded to the ISEP, before the deadline of the project submission and the Evidence Sheet (Pruvodka in Czech) must be signed

- please ask your Dean's office for internal faculty deadlines of project submission

# DEAN'S OFFICE INSTRUCTIONS

## 5.1 ESTABLISHMENT OF A PROJECT PROPOSAL

 • **ISEP** - project proposal must be set up in ISEP, Project Proposal Editor – New proposal by the tamplate – Investor: Czech Science Foundation - Program Framework: “GA - Standard Projects”, “GC - International Projects” or “GF - LA Grants”

• **GRIS** - in the GRIS application it is necessary to add the newly created account “**GACRSCIMUNI**” in the “Users” role in the **Project editor** role.

## 5.2 FACULTY CHECK

 • **Proposals must be SUBMITTED in GRIS no later than Monday, April 12** - FACULTY LEVEL CONTROL follows, after which the proposers will be invited to generate a FINAL pdf, which the proponents will send to gacr@sci.muni.cz **no later than April 21 by 12 PM (noon)**

• Inserting a proposal means: financial plans and justifications are filled in (personnel costs, material costs, travel expenses, services). The scientific part can be set up later.

**• Generated pdf - !!!!!! DO NOT RENAME !!!!!**

• !! It is NECESSARY to set up a project proposal in ISEP !! The proposal will be approved electronically, for this it is necessary to have an attachment of the type "Project proposal (including attachments)" inserted in the Documents tab. The proposal must be approved by the end of the competition period (**we recommend starting the approval in ISEP by April 19**), if the final project proposal is not yet available, it is possible to insert a draft in which the final budget will be.

* **If you are going to submit a proposal for the POSTDOC INDIVIDUAL FELLOWSHIP OUTGOING project, please contact the project support as soon as possible**, it is necessary to solve labor and tax issues related to sending an employee for a long-term internship in cooperation with Rectorate !!!

## 5.3 TANGIBLE FIXED ASSETS

• Acquisition of **tangible fixed assets** is possible only if the director of the institute agrees to co-financing

• Before submitting the proposal, it will be necessary to document the **Affidavit of the Director of the Institute on co-financing of tangible fixed assets**, which is listed in **Annex 1**. This Affidavit must be sent / scanned to the relevant economist according to the institute where the project is submitted, see contact persons below, **until Monday April 19, 12 PM (noon)**

• in the case of tangible fixed assets planning, please consult in advance your intention to acquire tangible fixed assets within the project proposal and contact Martin Horálek, mhoralek@sci.muni.cz, tel .: 549 49 **5001**

## 5.4 PERSONNEL COSTS PLANNING

• Plan the amount of the personnel costs according to the range of gross salaries determined by the faculty for individual job positions according to **Annex No. 2**

## 5.5 APPLICABLE CONDITIONS

• health+social insurance+social fund - 34.8% of gross wage

• do not attach other than mandatory attachments

• **Researcher ID, Scopus Author ID or ORCID** must be provided in Part A - Basic Identification Data. In Appendix No. 4 you will find a presentation with instructions on how to create these identifiers (Researcher ID and ORCID). Scopus ID is an identifier that is assigned to the author, if he has a publication in the SCOPUS database, it cannot be created otherwise.

## 5.6 CONTACTS

**Economics of proposals**

(ÚMS, ÚFE, ÚFKL, ÚTFA, ÚGV, GÚ)Klára Špetíková; spetikova@sci.muni.cz, phone: 549 49 **6420**
office: pav. 01/01018, Kotlářská 267/2

(IEB, RECETOX, ÚBCH, ÚA, ÚFZ)Magdalena Vozárová; vozarova@sci.muni.cz, phone: 549 49 **5458**office: pav. 01/0108, Kotlářská 267/2

(ÚCH, ÚBZ, NCBR)Jitka Kosinová; jitkak@sci.muni.cz, phone: 549 49 **3702**
office: pav. 01/0108, Kotlářská 267/2

**Sending proposals, factual questions**Martin Hovorka; hovorka@sci.muni.cz, phone: 549 49 **1412**
office: pav. 01/3008, Kotlářská 267/2

**Check of personnel costs**Jana Kneblová; kneblova@sci.muni.cz, phone: 549 49 **1403**
office: pav. 01/2018, Kotlářská 267/2 **Tangible fixed assets - consultation**Martin Horálek; mhoralek@sci.muni.cz, phone: 549 49 **5001**

## 5.7 ANNEXES

Annex No. 1a, b: [Affidavit of the Director of the Institute for co-financing of tangible fixed assets](/media/3305063/priloha1-cestne-prohlaseni_investice.docx) and [non-investments](/media/3305064/priloha1-cestne-prohlaseni_neinvestice.docx) (in the case of co-financing wages) (CZ)
Annex No. 2: [Recommended range of wages at the Faculty of Science, Masaryk University for CSF 2022 (CZ)](https://ucnmuni-my.sharepoint.com/%3Ab%3A/g/personal/99768_muni_cz/EYGStmfOo6VPoA9Tfzx4TggBm_3RjSrHBBt6wf5BerrCAQ)
Annex No. 3: [MU presentation - MU seminar for scientists; March 08 (EN)](/media/3305366/gacr_2021_08_03_2022_final.pdf)
Annex No. 4: [Presentation with instructions for creating identifiers (CZ)](/media/3215233/priloha-c-4-prezentace-s-navodem-na-zalozeni-idenfitikatoru.pdf)
Annex No. 5: [Guidelines of the Ethics Commission for Research - CSF 2022 (CZ)](/media/3305062/ekv-pokyny-gacr-2022.pdf)